

# Viviana Carolina Pinto Gomez

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## OBJECTIVE

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- Looking for a job or internship opportunities in Strategic Planning, Business Analysis or Financial Analysis within domestic or international operations.

### *Core Competencies:*

Financial Analysis  
Business Analysis

Forecast and Planning  
Budgeting

Treasury Operations  
Strategic Planner

## PROFESSIONAL EXPERIENCE

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### Georgia State University, J. Mack Robinson College of Business

Atlanta, GA

Graduate Assistantship in Financial Services

May 2017 – December 2017

- Provided support on business as usual operation of the area (bills management and safekeeping, reporting, analysis support)
- Provided support to information requests from students regarding financial standing.

### Avanxo Colombia

Bogota, Colombia

Treasury and financial analyst

January 2014 – July 2015

- Prepared and developed financial models for financial statement reporting, forecast, and budget.
- Prepared and monitored indicators, analysis of financial information and consolidation of cash flows from international branches (Brazil, Peru, Bermuda, and Mexico) within several currencies.
- Negotiated and managed banks accounts, loan credits, and hedging in different currencies.

### Falabella Colombia

Bogota, Colombia

Treasury analyst

May 2012 – January 2014

- Prepared reports on key performance metrics and cash flows.
- Programmed and paid suppliers and third-party providers through several banking platforms.
- Prepared analysis of financial information and development of models based on account balance, cash flow, and liquidity reports.
- Managed safekeeping for treasury notes.

### Banco Falabella Colombia

Bogota, Colombia

Financial and Control Analyst

June 2011 – April 2012

- Assisted in the development, forecasting preparation, and presentation of the corporate budget.
- Prepared industry and market research to support senior management strategic decisions.
- Assisted in preparation of scheduled and ad-hoc financial metrics and MS Power Point reporting, distributed to executives and managers.

## EDUCATION & PROFESSIONAL CERTIFICATION

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### Georgia State University, J. Mack Robinson College of Business

Atlanta, GA

Master of International Business

December 2017

### Fundación Universitaria Empresarial, Business College

Bogota, Colombia

Bachelor of Finance and International Trade

December 2010

## SKILLS

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Bilingual, bi-literate – [Spanish]

Software: Salesforce, SQL, Oracle, also, high proficiencies on MS Word, MS Excel, MS Power Point MS Outlook and Google Docs.

## OTHER RELEVANT EXPERIENCE/ VOLUNTEERISM

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Leadership Seminar, Business Administration and Management

December 2016

Atlanta Community Food Bank – Volunteer

June 2016

Atlanta Habitat for Humanity – Volunteer

September 2016

Shakespeare Tavern – Volunteer

November 2016

MedShare -Volunteer

May 2017